

Safer, Stronger Cheshire West and Chester Thematic Partnership
Terms of Reference, Version 3

Aim

To Make People Safe, working in partnership to reduce crime, disorder and the misuse of drugs in Cheshire and West Chester.

SSCWAC Leadership / Strategy Group Membership

Responsible Authorities

- Police
 - Police Authority
 - Fire
 - PCT
 - Probation
 - Local Authority
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- Elected portfolio holder must be included in this partnership

Members

Agency	Representative (Voting member shown in bold type)
Cheshire police	Superintendent Craig Guildford
Cheshire West and Chester	Cllr. Lynn Riley
Cheshire Police Authority	Moira Chapman
Cheshire Fire and Rescue Service	John Salt
Cheshire Probation	Marie Orrell
West Cheshire Primary Care Trust	Cathy Maddaford
Third Sector Assembly	Carol Berry
Youth Offending Service	Penny Sharland
Cheshire West and Chester	Gavin Butler
Cheshire West and Chester	Jane Makin
Cheshire West and Chester	Angela Davies
Cheshire Police Authority	Damon Taylor
Drug and Alcohol Action Team	Neil Elwood
Cheshire police	Jon Betts

Members with voting rights (as shown above) may delegate to a sufficiently senior named representative when necessary.

Other agencies / members may be co-opted when required, or invited as observers.

Chair

The SSCWAC will appoint a Chair and Vice Chair at the first meeting in each financial year. Only members with voting rights (as already stated) will be able to propose, second and vote on Chair and Vice-Chair.

Functions

The functions of the SSCWAC are:

To fulfil the statutory requirements of a Community Safety Partnership, including the following:

1. Prepare a strategic assessment at least once a year
2. Prepare, agree and implement a partnership plan that will be updated each year
3. Review the skills and knowledge of the Community Safety Partnership members annually
4. Agree an information sharing protocol
5. Engage with the communities of Cheshire West and Chester
6. Manage performance against the objectives set out in the Partnership Plan, the Local Area Agreement and the Community Plan
7. Co-ordinate the work of partner agencies in developing a safer Cheshire West and Chester
8. Engage with other relevant strategies, for example DAAT and YOT
9. Promote the use of the best available information on crime, disorder and community safety
10. Report progress of the CDRP and its supporting groups to the LSP Board
11. Develop a strategy to reduce reoffending by adult and young offenders

Supporting Groups

In order to manage its work, the Safer, Stronger Thematic Partnership will convene and provide strategic leadership to whatever supporting groups it requires.

1. Delivery Group to manage work under the agreed National Indicators of the Local Area Agreement, including CAA and Self Assessment. To provide general support for leadership group. Research and analysis; SIA; Performance reports, Identify priorities; Recommendations for budget; Operational unblocking; Gating Order applications.
2. Priority groups; to discuss priorities as identified in SIA.
3. Stronger Partnership to manage the confidence agenda including a selection of non-designated indicators and NI35.

Frequency of Meetings

Meetings will be held quarterly or more frequently where required. A 'Face the Public' session will be held at least once a year. The location of the meeting may vary in order to reflect the different communities of Cheshire West and Chester. One meeting a year, usually in April, will be the Annual General Meeting, where the Chair and Vice-Chair and any other roles required by the Community Safety Partnership, are elected.

Meeting format

Declarations of interest will be requested at the beginning of each meeting.

Powerpoint presentations will be limited to 2 slides. All presentations must require a strategic decision.

Support to the Community Safety Partnership

A business meeting of the Chair and Vice Chair with appropriate officers will be held as required to manage the work of the CSP.

Cheshire West and Chester Council will be the accountable body for any funding allocated to the CSP.

