

**RURAL WEST
AREA PARTNERSHIP BOARD
COMMUNITY ENGAGEMENT PLAN
2011-2012**

DRAFT

Rural West Area Partnership Board Community Engagement Plan					
	Our objective is to	To achieve this we will	Timescales and Lead Officer	Actions	Progress
1.	<p>Community Forums To provide neighbourhood events for community engagement. By:</p> <p>1) Providing an opportunity for communities to have face to face contact with ward councillors, council services and partners</p> <p>2) Distribution of information on a services and themes that support improvements in the quality of life of residents and the environment</p>	Deliver at an initial Community Forum in each identified area	<p>Starting July 2011 to March 2012</p> <p>Debra Brown</p>	<p>To agreed forum areas dates and locations with Cllrs</p> <p>To agree agendas with Cllrs</p> <p>To deliver Community Forms</p>	Discussions being held with ward Councillors about new forum areas

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2.	<p>Public Meetings To respond to public call for meetings about specific local issues and to support ward councillors and partners in their role as community leaders</p>	<p>Arrange and support public meetings as required by ward councillors</p>	<p>As and when requested Rob Callow</p>	<p>To ensure that ward councillors and the public are aware of the process available to call for public meetings</p>	
3.	<p>Communication To ensure that local residents are kept informed and have access to relevant information, specifically about their area and that we have good understanding of the views of our communities.</p> <p>To enable consultation with residents, businesses and work with partners to avoid duplication.</p> <p>Ensure service users have opportunities to be involved in the design and delivery of services and to influence decision making around local service delivery</p>	<p>Deliver a range of opportunities, community forums and other events and activities that will enable people to engage with the council and our partners.</p> <p>We will provide relevant and appropriate information for people in the form of the Rural West website, stands at events, leaflets and APB updates.</p>	<p>Ongoing Elaine Grant</p>	<p>All partners to provide information for the Rural West website.</p> <p>Community Forums to be planned for 2011/12.</p> <p>Other events and activities to be identified by APB.</p>	<p>Rural West website now operational.</p>

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4.	<p>Neighbourhood Planning</p> <p>In Partnership with CHALC and CCA:</p> <p>Work with planning to support the Neighbourhood Planning pilot in Tattenhall</p> <p>Deliver capacity building on Community led planning and the associated framework</p>	<p>Pilot to be delivered in Tattenhall led by planning, support to be given where required</p>	<p>Carol Weaver</p>	<p>Support the consultation of the Tattenhall Pilot</p> <p>Identify opportunities to promote the Neighbourhood Planning process and capacity issues associated with assisting parish councils undertake a neighbourhood plan</p>	<p>First meeting held with Jeremy Owens and Phil Bamford on 11.05.11.</p> <p>Discussed pilot progress, 3 stages needed to develop community led planning; information, aspiration to be involved, capacity building</p>
5	<p>Develop improved Partnerships with Parish Councils</p>	<p>Undertake informal discussions with local councils within the new wards to identify opportunities for collaborative working between parish councils within the new wards of Rural West.</p>	<p>February 2011</p> <p>Alison Roylance White/Rob Callow</p>	<p>Identify a number of key parish Councils</p>	<p>initial meeting being planned with Kelsall Parish Council</p>

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6.	<p>Volunteering Work in partnership with CVA Volunteer Bureau to:</p> <p>Capacity Building: Deliver 2/3 workshops to community groups and organisations to help them increase volunteering and ultimately improve or enhance their activities within the community</p> <p>Increase Volunteering: Improve the focus of and distribution of volunteer opportunities for the Rural Areas.</p>	<p>We will deliver workshops in accessible rural locations (Tattenhall, Saughall)</p> <p>Covering recruitment and retention of volunteers.</p> <p>We will also survey attendees to identify any further training needs</p>	<p>April 2011 to commence</p> <p>Debra Brown</p>	<p>Initial meeting held with Volunteer Bureau Dec 2010. Awaiting funding for new financial yr to be agreed for Volunteer Bureau.</p> <p>Help to distribute volunteer vacancy list throughout the rural area. Encourage vacancies to be advertised through the volunteer bureau.</p> <p>Develop more local ways of advertising volunteer vacancies with the volunteer bureau and local groups and organisations.</p>	<p>Agreed CVA is able to deliver 2 or 3 workshops, two during July possible third in September if demand exists.</p> <p>Agreed : CVA to investigate the ability to produce Rural / more locality orientated vacancy adverts for volunteering opportunities. These can then be distributed through the Rural West Team and advertised on the Rural West web pages.</p>

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7.	<p>Sustainability To work with Cheshire Community Action to:</p> <p>To enable all village halls and community centres / buildings to have a full professional energy efficiency assessment completed with recommendations for action</p>	<p>Gauge initial interest.</p> <p>Secure funding for project</p> <p>Deliver workshops</p> <p>Make offer of energy efficiency assessment to all village halls, community halls/buildings and commission.</p>	<p>Deliver assessments starting in Sept 2011</p> <p>Debra Brown</p>	<p>Initial meeting with Cheshire Community Action held in Dec 2010.</p> <p>Cheshire community action to discuss and complete and initial survey to gauge the level of interest.</p> <p>Initial meeting held with external funding for grant search to be completed for possible funding options.</p> <p>Applications to be made with Cheshire Community Action to deliver an Energy Efficiency project.</p> <p>When funding is secured commission external consultant to deliver the assessments.</p>	<p>CCA have undertaken an initial survey to ascertain interest with 7 positives</p> <p>Agreed with Cwac internally to undertake energy efficiency assessments at a substantially subsidised cost of £150.</p> <p>Agreed that Rural West budget will contribute 50% to the cost.</p>

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8.	<p>Affordable Warmth</p> <p>Work with housing to ensure that Rural West residents are provided with information and access to improvement grants</p>	<p>Project to be set up and insulation companies to be commissioned by Housing team.</p> <p>Rural West Team will promote to our residents and through partners the availability of grants.</p>	<p>Initial meeting Jan 2011</p> <p>Debra Brown</p>	<p>To promote the new scheme to Rural West residents.</p>	<p>Project has gone out to tender.</p>
9.	<p>CAB service deliver for Rural West</p> <p>Reinstate and deliver a Rural West CAB service</p>	<p>Raised by the Neston area Cllrs</p>	<p>April 2011</p> <p>Debra Brown</p>	<p>To agree an appropriate level of service delivery for the Rural West area with CAB and agree appropriate sources of funding.</p> <p>Review provision during the initial 3 month period to look at level of use by the public.</p>	<p>Agreed with CAB to deliver a redesigned service of one session per month for Neston, Elton and Tattenhall with a session also for Tarporley in Winsford and Rural East.</p> <p>Service will start in June 2011.</p>