

CHESHIRE WEST AND CHESTER
CHILDREN'S TRUST SHADOW BOARD

Meeting held on 26 February 2009

MINUTES

Present:

Steve Robinson (Chair), CWAC Chief Executive
Moira Chapman, Police Authority
Jon Betts, Constabulary
Wendy Meredith, Director of Public Health
Cllr Arthur Harada, Executive Member for Children
Alison Navarro, Third Sector
Sarah Lee, Schools Forum
Lizzie Wiffen, NHS Western Cheshire, Non-Exec Director
Neil Massingham, Cheshire County Council
Rick Howell, Cheshire County Council

Apologies:

John Stephens, Director of Children's Services, CWAC

1. GOVERNANCE AND MEMBERSHIP

Decisions:

The Shadow Board agreed in principle to the purpose, functions, structure and membership of the Trust as set out at **Appendix 1**, subject to further development and discussion in relation to the engagement of the full Trust in the business of commissioning improved outcomes.

The Shadow Board agreed that the Trust Board should have its first meeting on 23 April 2009 after Vesting Day.

It was agreed that the key purpose of the Board was to lead the Children Plan and specifically to focus on multi-agency issues and priorities and not on the day to day business of any particular Board member or organisation. The Board's priorities were determined by the Children Plan 2008-11.

Actions:

Neil Massingham to develop a set of interim Governance docs for approval on 24 March so that the Trust begins with a set of underpinning principles and procedures

2. KEY TASKS / WORK PROGRAMME

The Shadow Board discussed outcome groups and the engagement of other Trust partners who were not on the Board.

Decisions:

Outcome leads were confirmed (on an interim basis) as:

Be Healthy: Julie Webster

Stay Safe: tbc

Positive Contribution: Steve Hoy (interim to September)

Enjoy and Achieve: Steve Edwards (interim to September)

Economic Well Being: John Barber (interim to September)

Membership of outcome groups would be decided by the lead for that outcome, but should be inclusive, but at the same time should be clearly focussed on ensuring that the right people and organisations were present in relation to the specific priorities and outcomes that the Board set for that outcome area. Work should be on a task and finish basis – with an emphasis on delivering change and improvement to key outcomes.

Engaging the wider Trust would be critically important and might require a mix of outcome group working, specific cross-cutting workshops, area-based engagement and an annual conference.

Actions:

Neil Massingham to inform the agreed interim leads

Neil Massingham to liaise with outcome leads and others to begin to develop purpose, principles and procedures for the operation and leadership of outcomes

Steve Robinson would meet with each outcome lead to brief and discuss the role and expectations of leads and their groups

Neil Massingham to consider with Board members and Trust partners what engagement was needed, when and what form it should take.

3. TRANSITIONAL ISSUES

The Cheshire West and Chester area children's and young people LAA priorities were discussed as Government Office North West required final sign off by 6pm 26 February.

Transitional arrangements for outcome groups and workstreams was also discussed.

Decisions:

The LAA priorities were approved as attached at **Appendix 2**

It was agreed that a review of current work was needed urgently and that some less urgent workstreams (in light of pressing LGR issues) might be put on hold for a few months pending review by the outcome leads and the Board as to its priorities. However, the Board would need to maintain oversight of delivery/performance against the Plan and LAA priorities.

Actions:

Neil Massingham and Rick Howell would review all workstreams and priorities and confirm their alignment to a specific outcome.

Outcome Leads would be asked to do a quick review of their workstreams and priorities and report back to the 24 March Shadow Trust on issues and recommendations, including indicative priorities and membership of their outcome area. Where a specific organisation needed to be on an

outcome working group in order for it to achieve its outcome their attendance should be considered mandatory and failure to attend on a regular and consistent basis should be reported to the Board.

4. FUTURE MEETINGS:

Shadow Trust Board

24 March, 2pm,
Blacon Police Station

Trust Board

23 April, 2pm,
Gaskell Room, Nexus House, Chester

Workshop

*23 June, 2pm,
venue tbc*

Trust Board

9 July, 2pm,
Ellesmere Port....