

## Environmental Sustainability Local Strategic Partnership Thematic Group

**Date:** 5th June 2009  
**Time:** 9.30am – 11.00am  
**Venue:** Committee Room 1, County Hall

---

### Attending:

Cheshire West and Chester Council	<p><b>Alison Amesbury</b>, Housing Strategy &amp; Enabling Manager ( also representing Alan Slater)  <b>Jon Amos</b>, CAA &amp; Corporate Policy Manager (representing Laurence Ainsworth)  <b>Alison Armstrong</b>, LSP Director  <b>Peter Bulmer</b>, Climate Change/Sustainability Manager  <b>Angela Davies</b>, Area &amp; Community Services Performance Manager (representing Gill Rogerson)  <b>Helen De Lemos</b>, Senior Manager Waste Strategy  <b>Steve Kent</b>, Director of Environment  <b>Andrea Mageean</b>, Partnership Adviser  <b>Fil Prevc</b>, Environment &amp; Culture Policy Manager  <b>Cllr. Neil Ritchie</b>, Environment Portfolio Holder  <b>Robbie Taylor</b>, Partnership Adviser</p>
NHS Western Cheshire	<b>Jim Hughes</b> , Director of Knowledge Management and Performance
Cheshire Fire and Rescue Service	<b>John Salt</b> , (Vice Chair), CW&C Unitary Manager
Groundwork Cheshire	<b>Jane Staley</b> , (Chair), Executive Director

**Support Staff:** Elaine Grant, Partnership Assistant

**Visitors:**

**Apologies:** Ian Marshall, Specialist Environmental Services Manager

<p><b>Item No.1 Welcome, Apologies &amp; Introductions</b></p>	<p>Jane Staley (Chair) welcomed everyone to the meeting and briefly outlined the agenda for today's meeting to the group.</p>
<p><b>Item No. 2 Actions from last meeting Action/ Decision</b></p>	<p>The minutes from the last meeting were signed off by the Chair as being an accurate account of the meeting.</p> <ul style="list-style-type: none"> <li>• Action from Item 8 – The mapping exercise to avoid duplication by other thematic groups would be undertaken once the delivery plans were in place.</li> </ul>
<p><b>Item No. 3 Feedback from LSP Meeting</b></p> <p><b>Action/Decision</b></p>	<p>The feedback from the LSP meeting on the 30<sup>th</sup> April ,</p> <p>a) The draft constitution of the Local Strategic Partnership had been sent out for wider consultation with the deadline for feedback being the week prior to the 30<sup>th</sup> July.</p> <p>b) John Salt as vice chair of the ESTG had been confirmed as the named reserve.</p> <p>c) An update from the thematic partnerships had been reported to the LSP.</p> <p>d) The Comprehensive Area Assessment (CAA), to be discussed at today's meeting.</p> <p>e) The Performance Management Framework, to be discussed at today's meeting</p> <p>f) The Sustainable Community Strategy, to be discussed at today's meeting.</p> <p>Actions from LSP Meeting</p> <p><b>Constitution of the Local Strategic Partnership</b></p> <ul style="list-style-type: none"> <li>• To consider the draft constitution in advance of formal endorsement at the next meeting (30<sup>th</sup> July).</li> <li>• To confirm that the respective thematic partnership Vice Chairs will act as reserve to the thematic Partnership Chair on the LSP</li> </ul> <p><b>Comprehensive Area Assessment (CAA) – Initial Self Assessment Report</b></p> <ul style="list-style-type: none"> <li>• To consider the findings of the initial CAA self assessment and make further contributions to the evolving document.</li> <li>• To identify a key “link” partner to work as part of a virtual CAA Action Group as work in this area progresses.</li> </ul> <p><b>Local Area Agreement (LAA) – Performance Management Framework</b></p> <p>To implement Stages 1 to 4 of the agreed LAA – PMF i.e.</p> <p><b>Stage 1:</b> The LAA indicators are allocated to the appropriate LSP Thematic Partnership. This has been completed for the “designated” indicators through the LAA review/refresh process but work remains to confirm the “home” for all the locally identified indicators. This to be completed by the 30<sup>th</sup> May (at the latest).</p>

	<p><b>Stage 2:</b> Thematic Partnerships recognise the lead partner and contributory partner for each LAA indicator. This work will build on the recent request sent by the Chief Executive, Cheshire West and Chester Council to all partners with a statutory duty under the Local Government and Public Involvement in Health Act 2007, to be completed by 30<sup>th</sup> May (at the latest).</p> <p><b>Stage 3:</b> Thematic Partnerships agree those indicators which require more geographical targeted action. This will need to dovetail with the work on Area Action Planning underway by the five Area Partnership Boards. To be completed by 30<sup>th</sup> May (at the latest).</p> <p><b>Stage 4:</b> Thematic Partnerships commission the production of an LAA indicator delivery/action plan from the agreed lead partner. The Safer and Stronger Thematic Partnership is currently trialling the template to ensure that it is “fit for purpose” and once agreed it will be distributed with a deadline for completion by 30<sup>th</sup> June.</p> <ul style="list-style-type: none"> <li>• The draft constitution and the minutes of the LSP to be circulated to the ESTG. <b>(RT to action)</b></li> <li>• The branding of the LSP to be considered by the ESTG.</li> </ul>
<p><b>Item No.4 Action Plans, Delivery Plans, Performance Management Framework</b></p>	<p>The proposed Performance Management Framework had now been approved at the LSP meeting in April. The immediate priority was for all LAA delivery plans to be completed by the 30<sup>th</sup> June so that performance data (especially in-year performance examples) can be compiled ahead of the LSP meeting scheduled for the 30<sup>th</sup> July.</p> <p>A delivery plan template had been developed, an example of which was shown to the ESTG. The objective regarding the information to be shown within the plan was that it needed to be measurable; it was to demonstrate where performance is so partners can understand progress and underachievement, not to capture every detail of planned service delivery for each indicator.</p> <p>It was also suggested that the Worcestershire Plan may be a good template for a LAA action plan rather than a LAA delivery plan as it focusses on the key actions that enable delivery of the set target.</p> <p>The ESTG had responsibility for six designated NI’s and one local one. NI’s 142/156 had now been adopted by the Health and Well-being thematic group. It was also considered important for the LSP and ESTG to know who the named, responsible person is and the contributing partners are for each indicator.</p> <p>NI’s 154,155 - <b>Alan Slater</b> (Cheshire West and Chester Council,</p>

<p><b>Action/Decision</b></p>	<p>House Builders Federation)  NI's 168,169 - <b>Richard Turley</b> ( Cheshire West and Chester Council)  NI 186 - <b>Peter Bulmer</b> (NHS Western Cheshire, Cheshire Fire &amp; Rescue Service, Environment Agency, Mid Cheshire Hospital, Groundwork )  NI 191,192 – <b>Helen De Lemos</b> (Environment Agency, Cheshire Fire &amp; Rescue Service)</p> <p>Geographic targeting between the Area Partnership Boards and the thematic groups was identified as being a requirement as the Area Partnership Boards would be more interested in local targets rather than targets set across the whole Borough. However, this may not be possible to do with all the indicators (data needs to be able to be broken down to MSOA level or lower, to be reported at APB level.</p> <p>Colleagues then discussed how the funding available to deliver services to support some indicators concentrated in areas broader than the APB footprints. For example NI's 168 and 169 have investment covering the top 10-20% of major roads in the Borough and not local roads which the majority of local communities will be interested in. There are likely to be differences in the aspirations of Community Forums and APBs and what can be expected to be delivered through the delivery plans for the LAA indicators. We may need to consider using different, more localised indicators to support the work of the area and community mechanisms.</p> <p>It was noted that the group may have little value to add to four of the LAA indicators, so it will be more pragmatic to focus on CO2 and waste outcomes only as a group. The Group will discuss and consider which partners should be involved and at what stage at its next meeting, when the completed delivery plans are available.</p> <ul style="list-style-type: none"> <li>• Worcestershire Plan to be forwarded to the ESTG (<b>PB to action</b>)</li> <li>• Completed LAA delivery plan examples from the Safer &amp; Stronger Communities Group to be forwarded to the ESTG (<b>AD to action</b>)</li> <li>• To complete all delivery plans by the 19<sup>th</sup> June to give time for final approval.</li> </ul>
<p><b>Item No. 5  CAA – Self  Assessment  Report</b></p>	<p>The Comprehensive Area Assessment Initial Self Assessment Report had been presented to partners at the inaugural LSP meeting in April. The next key date was the end of July when a full self assessment was going to be shared with the Audit Commission.</p> <p>John directed the Group to page 8 of the report showing the good practice and future action of each thematic group and encouraged comments from the ESTG on their priority issues. Many colleagues</p>

<p><b>Action/Decision</b></p>	<p>thought the CAA document did not capture much of what was happening recently and was out of date in many areas and examples it provided. Therefore the need to respond and correct perceptions is very important for the area.</p> <p>Information and data captured in the initial self-assessment report will contribute to the development of the new Sustainable Community Strategy and provide an early glimpse of what State of the Borough report may contain.</p> <ul style="list-style-type: none"> <li>• There was a need to promote examples of good partnership working on shared outcomes and examples of where best practise has been demonstrated.</li> <li>• Colleagues to copy Jane Staley in to any response to either the Initial CAA Self Assessment Report or the Cheshire West and Chester Audit Commission Emerging Issues documentation.</li> <li>• The initial Self Assessment would be going to the Executive on the 15<sup>th</sup> July and the LSP on the 30<sup>th</sup> July following formal approval and endorsement.</li> </ul>
<p><b>Item No. 6 Sustainable Community Strategy progress</b></p>	<p>The new Sustainable Community Strategy (SCS) for West Cheshire will set out the headline priorities for the next ten years. The next stage of the process will be to produce an early draft based on analysis of data and evidence, before community consultation and engagement exercises commence, which will identify the key priorities for the area. The consultation will also be closely aligned with the development and production of the Local Development Framework. (The LDF will be the physical aspect of the new SCS).</p> <p>The draft copy of the SCS will be put before the LSP meeting in October, with the opportunity for final comments throughout November. The final document will go to the Executive in December for final approval and implementation.</p> <p>There will be a Stakeholder Workshop event on Thursday, 25<sup>th</sup> June (<b>The Fourways Inn, Delamere , 9.00am to 1.30pm</b>) that all members of the ESTG had been invited to attend. This is a key date with the opportunity to contribute to the CAA and help shape the way forward. A fortnightly working group had also been set up and Peter Bulmer had been invited to represent the ESTG.</p> <p>There will be a broader LSP Network event to be held on Monday, 20<sup>th</sup> July (<b>The Winsford Lifestyle Centre, 9.00am to 1.30pm</b>) that would be open to a wider range of sectors and partners, which will build upon the earlier stakeholder workshop.</p>
<p><b>Item No. 7 Area Partnership</b></p>	<p>The five Area Partnership Boards (APB's) will have all met by the end of June with core members consisting of Fire, Police, PCT and Job Centre Plus.</p>

<b>Boards Update</b>	<p>A Cheshire West and Chester Council director had been assigned to each of the Boards,</p> <p><b>Ellesmere Port – Julie Gill</b> ( Resources)  <b>Chester – Charlie Seward</b> (Regeneration &amp; Culture)  <b>Northwich &amp; Rural North – Ian Whitehead</b> (Adult Social Care &amp; Health)  <b>Rural West – Steve Kent</b> (Environment)  <b>Winsford &amp; East – John Stephens</b> (Childrens &amp; Young Peoples Services)</p> <p>Each APB will also have a formally elected chair who will be representative but independent of Cheshire West and Chester Council. They will have Terms of Reference and an overview of area working and the partnership framework.</p> <p>Heads of Service had also been assigned to each Community Forum,</p> <p><b>Winsford – Helen Bailey</b> ( Regulatory Services)  <b>Central, Westminster, Grange &amp; Rossmore – Noel O’Neill</b> (Facilities &amp; Asset Management)  <b>Broxton – Chris Hindle</b> (Development Management)  <b>Frodsham, Helsby &amp; Weaverham – Mick Howarth</b> ( Social Care Provision)  <b>Hoole, Upton &amp; Newton – Mark Wynn</b> ( Finance)  <b>Marbury,NorthwichEast &amp; Shakerley – John Jeffrey</b> ( Waste Management &amp; Streetscene )  <b>Neston, Parkgate, Ledsham &amp; Willaston – Alan Slater</b> (Strategic Housing &amp; Spatial Planning )  <b>Northwich West &amp; Abbey – Euan Murdoch-Hollies</b> (Human Resoures)  <b>Groves, Whitby, Sutton &amp; Manor – Mark Smith</b> (Organisational Development &amp; Transformation)  <b>Mickle Trafford – Simon Goacher</b> (Legal Services)  <b>Eddisbury &amp; Gowy – Richard Turley</b> ( Highways &amp; Transportation)  <b>Blacon – Cliff Mallows</b> ( Regeneration)  <b>Boughton Heath, Vicars Cross &amp; Overleigh – Alistair Jeffs</b> (Policy, Performance &amp; Partnerships)  <b>City – Chris Cook</b> (Culture &amp; Recreation)</p> <p>The Community Forums will all have met by the end of July but more updates will follow via the Partnership Bulletin.</p> <p>There will be a new Area &amp; Community Working website on the intranet next week.</p>
<b>Action/Decision</b>	Any emerging issues can be raised at the next ESTG meeting.
<b>Item No. 8</b>	It was agreed to pick up the Strategic Accessibility Assessment at

<b>Any Other Business Action/Decision</b>	the next ESTG meeting. The electronic document to be re-circulated (RT)
<b>Item No.9 Future Meetings</b>	It was agreed that the next meeting would take place on <b>Wednesday July 8<sup>th</sup> at 9.00am, Committee Room 2A, County Hall.</b>

Signed (Chair): .....

Date: .....