



# Chester

## Area Partnership Board

**14 October 2010**  
**CDHT, Centurion House**  
**Chester**

### **Minutes:**

---

**Chair: John Denny**

### **Present:**

#### **Community & Voluntary Sector:**

Third Sector Assembly	Carol Berry (Interim representative)
Chester Communities Together	Avril Coady

#### **Private Sector:**

Chester & District Housing Trust	John Denny, Chair
----------------------------------	-------------------

#### **Public Sector:**

Chester Association of Local Councils	Sue Proctor
Community Forum representative	Cllr Adrian Walmsley, Cheshire West and Chester Council
Chester Renaissance	Rita Waters
Connexions	Chris Mitchell
NHS Western Cheshire	Pat Johnson
Cheshire Police	Insp. Ian Thorp
Cheshire Fire	Ian West

#### **Advisors:**

Chester West and Chester Council	Charlie Seward, Director of Regeneration and Culture Michelle Talgam, Chester Area Manager Janet Walters, Community Engagement Officer Denise Hitchin, Partnerships Support Officer Jamie Matthews, Transport Strategy Officer. Gavin Butler, Community Safety Manager. Hazel Job, Property Strategy and Information Jane Williamson, Property Strategy and Information.
----------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Urban Hope	Martin Carey
------------	--------------

**Observers:**

Cheshire West and Chester	Cllr Alex Tate
Lache Park Ltd	Liz Holding
Connexions Community Manager	Karen Cove
Chester University	Rebecca Mead

**Item 1: Apologies**

CHAWREC	Linda Lee Parker
Cheshire Fire	Paul Watts
Chester Inter Faith Group	Keith Rycroft
West Cheshire College	Sara Mogel
Chester Inter Faith Group	Andy Glover
Chester University	Dr Mike Jones
Private Sector Representative	Robin Norrie
Cheshire Police	Insp. Steve Beddows
Cheshire West and Chester Council	Cllr Reggie Jones

**Item 2: Observation Exercise**

**Summary of discussion**

- John Denny welcomed Rebecca Mead from Chester University. Rebecca briefly explained why she would be observing as she is undertaking research on the implementation of policy at the local level, with a focus on local public health systems.
- All present completed a consent form to allow her to observe the operation of the Board at the meeting

**Action Points:**

N/a

**Completion Date:**

**By:**

**Decision:**

N/a

**Item: 3 Minutes and Matters Arising**

**Summary of discussion**

**Together Week (Item 2A):**

- Adrian reported on the success of Kingsway Together Week during the summer

holidays. One of the lessons to take on board was the scheduling the next one so as to not conflict with other activities in the City.

**Chester Football Club Community Programme (Item 2B):**

- Michelle informed the Board of the recent meeting and gave a brief outline of the issues discussed.
- Pat informed the Board about the Euro Healthy Living Stadium Award which may link to this.
- Ian West from the Fire Service would like to be in any future discussions and offered financial support towards the project.
- Inspector Ian Thorp reiterated the services of the PCSO's for projects working with young people.
- A report back is to be given to a future Board meeting

**Enterprise and Capacity Building (Item 5):**

- Michelle reported there had not been a sufficient response to the planned special meeting on Enterprise and Capacity Building and so it had been cancelled.
- John emphasised the need for the Board to be fit for purpose and highlighted the need to redefine membership so that APB meets its identified priorities
- A further report back on this will be given

**Health Inequalities Action Plan (Item 7):**

- Michelle asked the Board to respond to her email and for each organisation to put forward a pledge to addressing health inequalities in the Chester area by 5<sup>th</sup> November
- All pledges will be considered at the Special Board meeting on 24<sup>th</sup> November

**Day Services Review (Item 8):-**

- Blacon day services operate on 3 days each week Tues-Thurs for older people who are socially isolated. Vintage Blacon is considering the possibility of providing a 3 day week service with an additional half day social session provided by Age Concern Cheshire.
- Age Concern Cheshire is providing help to Vintage Blacon to work on the business plan and will continue to offer support in the longer term including training, CRB checks, advice on Health & Safety, etc
- City centre day services operate 5 days per week. There are some alternative approaches to meet their social needs that have been offered.
- Clients at all centres have gone through a review process to assess all their needs and preferences. Those that have critical or substantial needs have been referred back to social work team for full assessment and appropriate support.

**Blacon Junior Youth Intervention Project (Item 15):**

- The Board had previously been advised that the Youth Inclusion Programme (YIP) in Blacon is at risk and due to end 31st August 2010. The Blacon Community Forum had asked for the matter to be raised with the APB and the Chester Community safety Task Group. An update was given that the YIP in current form will cease but that the new service is likely to move towards family support with a crime prevention element. Catch 22 who provide the service in Blacon at present have been asked to re-tender for funding and a decision on this is likely in November.

<p><b>Action Points:</b></p> <ul style="list-style-type: none"> <li>• All Board Members to be emailed a link to the Health Inequalities Action Plan PDF</li> <li>• Board Members to respond to Michelle's email on the Health Inequalities Action Plan by completing a pledge in the table</li> <li>• Chester FC Community Programme to be considered at a future Board meeting once it is further developed</li> </ul>	<p><b>Completion Date:</b></p> <p>End of October</p> <p>5<sup>th</sup> November</p> <p>TBA</p>	<p><b>By:</b></p> <p>Michelle Talgam</p> <p>ALL</p> <p>Chester FC / partners</p>
<p><b>Decision:</b></p>	<p><b>The minutes were accepted as a true record- subject to one change that the Councillors should be listed in the apologies under Cheshire West and Chester Council.</b></p>	

<p><b>Item 4: Chester in Context</b></p>		
<p><b>Summary of discussion</b></p> <ul style="list-style-type: none"> <li>• Charlie outlined the changes to regional structures arising from Government</li> <li>• He informed the Board that a bid for a Local Economic Partnership (LEP) for the Cheshire and Warrington sub-region had been submitted by 6<sup>th</sup> Sept on which the decision from Government was awaited</li> <li>• To date dialogue with DCLG had been positive</li> <li>• A Task Group for the LEP has been established and is working on governance arrangements, a regional growth fund bid and a transitional business plan</li> <li>• The Regional Growth Fund nationally is £1billion over 2 years; potential bids which drive business growth and job creation have been invited. Bids should have LEP support. In Cheshire West and Chester there may be two schemes which benefit – Blacon Parade redevelopment and Enterprise projects</li> <li>• In Chester the proposed new business district, Chester Central, has been signed off by the Council's Executive subject to development of more community / social inclusion, health and equality impact assessments. This will link into the development of a single / One City Plan for Chester</li> <li>• There has also been a comprehensive study of leisure facilities across the borough. The report identified the need for £60million investment in sport facilities.</li> <li>• Charlie also informed the meeting of the forthcoming visit and assessment of the city by the Urban Land Institute and the opportunity for Board members to participate in this</li> </ul>		
<p><b>Action Points:</b></p>	<p><b>Completion Date:</b></p>	<p><b>By:</b></p>

<ul style="list-style-type: none"> <li>• <i>Board partners to contact Charlie to be included on the stakeholder database for the LEP</i></li> </ul>	End of December	ALL
<b>Decision:</b>	<i>N/a</i>	

## Item 5 : Chester Area Action Plan

### *Summary of discussion*

#### **a) Neighbourhood Management**

##### **Blacon**

- Martin Carey presented an update on Blacon Neighbourhood Management through the Blacon Alliance and with Lache Park Ltd on Lache Neighbourhood Management
- There are two main parts to the work in Blacon (1) £24million Parade Development to include new housing, health, retail & community services and (2) the formation of an Asset Management Company (AMC) which will be a very different delivery vehicle to deliver neighbourhood management through generation of income & profit and will include housing management functions
- The key pressures will be to bring in an asset management company and produce a comprehensive service audit.
- CWaC have seconded two members of staff, the Area Manager from Ellesmere Port and a Neighbourhood Manager to lead on developing AMC until next March.
- CDHT have also committed two staff members to assist.
- An operational group has been set up to define tasks and responsibilities. This group reports to the Liaison Group which oversees the completion of the identified work.
- The AMC will operate as subsidiary of CDHT for the first 5 years. The
- A list of skills required for board members has been compiled. The Vice Chair will be a community representative
- The Shadow Board is due to be in place by January 2011. Board members will be recruited by open recruitment. Martin asked if anyone from APB was interested in joining the Board to contact him for more details about how to apply
- Adrian asked how Blacon Community Trust fitted into the AMC. Martin advised BCT are currently a prominent member of the Alliance Board.

##### **Lache**

- Martin advised that preliminary discussions have taken place with Lache Park Ltd about asset management. Whilst the principles for support / tackling deprivation may be the same, the means of delivery / use of assets in Lache may be different to meet the differing needs of this community. It is recognised that Lache has a separate identity and that measures that work in Blacon may not readily translate to Lache. That said, opportunities for economies of scale will be explored between the two communities through dialogue

b) **Current Projects Update**

- Michelle reported on the completion of composting toilet at Hoole allotments.
- Chester Youth Area Partnership Board and the APB's first meeting will take place on 19<sup>th</sup> October at the Delta Centre in Blacon. Rita asked if young people could be asked their views regarding the refurbishment of the amphitheatre. Rita would like the YP to use this as well as the new park soon to be constructed at St Martins.
- Pat advised that the Health Worker posts would be advertised from 19 Nov and the aim was to recruit from the local community
- Rita reported the Rhino auction raised over £130,000. Some groups were given the option to send the proceeds raised from the sale of their Rhino, to a charity of their choice. So overall 7 / 8 charities also benefited

c) **New Project Proposals/ Bids**

- The three bids for the following projects were discussed:-
  - Respect and Dignity for Older People in Care
  - The Inspire Centre
  - Lache Garden Village

**Action Points:**

*Chester Youth APB in Blacon to be consulted for their views and likely use of the new amphitheatre and coach park on St Martin's Way*

**Completion Date:**

*19 October*

**By:**

*Michelle Talgam*

**Decision:**

**1. Respect and Dignity:**

*The Board deferred its decision and requested more information on what the proven need for the project is and what will be achieved as a result of this project.*

**2. Inspire Centre:**

*£2,000 approved subject to the following conditions:-*

- a) *APB funding is spent before the end of the current financial year*
- b) *Details of how the facilities of the Inspire Centre will be marketed to local residents to be provided to the Chester Area Manager; this should specify key milestones and marketing activities*

**3. Lache Garden Village**

*£4,500 approved subject to the following conditions:-*

- a) *Details of the funding offers from the other 2 funders to be provided to*

	<p><i>the Chester Area Manager as soon as practicable</i></p> <p>b) <i>If the other funders are prepared to give a higher level of support than £4,500 each then the level of APB funding will be reduced accordingly</i></p> <p>c) <i>APB funding is spent before the end of the current financial year</i></p>
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>Item: 6 Capacity Building For Communities around partnership working</b>		
<b>Summary of discussion</b>		
<p>Avril suggested an approach to capacity building based upon the former City Council's model of neighbourhood facilitation</p>		
<b>Action Points:</b>	<b>Completion Date:</b>	<b>By:</b>
<ul style="list-style-type: none"> <li>Avril will meet with Michelle to before next APB to make arrangements to set up this task and finish group</li> </ul>	22 <sup>nd</sup> Nov 2010	Michelle/Avril
<b>Decision:</b>	<p>That Chester Area Partnership Board:-</p> <ul style="list-style-type: none"> <li>Endorses and supports the principles set out in Chester Communities Together paper on Community capacity building</li> <li>Supports action to empower local communities through enterprise development and engagement</li> <li>Supports the need to establish a Task and Finish Group comprising of Chester Communities Together and key partners and groups</li> <li>In agreement for this Group to audit and analyse what is being delivered in the Chester area in order to identify gaps in provision</li> <li>For the Group to report back with proposals to meet the identified gaps at the February Chester APB meeting</li> <li>For the findings and way forward agreed by the Chester APB to be reported to the LSP for consideration as a model for delivery across the Borough at an appropriate stage</li> </ul>	

<b>Item 7: Local Transport Plan</b>
-------------------------------------

<b>Summary of discussion</b>		
<ul style="list-style-type: none"> <li>Jamie presented the Council's latest consultation on the Local Transport Plan (which is the plan for the next 15 years); the consultation period is from October to December <a href="http://www.cheshirewestandchester.gov.uk/news_and_events/council_consultations/local_transport_consultation-1.aspx">http://www.cheshirewestandchester.gov.uk/news_and_events/council_consultations/local_transport_consultation-1.aspx</a></li> <li>The Council is very keen to have young people's input.</li> <li>The questionnaire will be sent out and also emailed to residents via Community Forums</li> </ul>		
<b>Action Points:</b>	<b>Completion Date:</b>	<b>By:</b>
<ul style="list-style-type: none"> <li>Powerpoint slides from Jamie's presentation are to be loaded onto the West Cheshire Together website</li> </ul>	End Oct	Denise Hitchin/ Lyn Raynor
<b>Decision:</b>	Noted	

<b>Item 8: Our Community Survey</b>		
<b>Summary of discussion</b>		
The top 5 issues were identified as follows:-		
<ul style="list-style-type: none"> <li>Feeling unsafe after dark and a lack of knowledge of what is being done to tackle anti-social issues and lack of residents views being sought.</li> <li>Lack of awareness of services and benefits</li> <li>Lack of knowledge of how to get involved in decisions</li> <li>Improve roads, pavements, activities for teenagers and cultural activities</li> <li>Keeping warm and younger people</li> </ul>		
<b>Action Points:</b>	<b>Completion Date:</b>	<b>By:</b>
Issue to be directed to appropriate organisation / partnership body	End December	Michelle

<b>Decision:</b>	<i>Issues to be referred to the relevant partners / partnership bodies to address</i>
------------------	---------------------------------------------------------------------------------------

<b>Item 9: Community Safety in Chester</b>		
<b>Summary of discussion</b>		
<ul style="list-style-type: none"> <li>Gavin Butler Community Safety Manager set out series of activities and improvements which were underway in the Chester area including CCTV extension, proposed review of Problem Solving Groups and the recent safer stronger event in held in Newtown</li> </ul>		
<b>Action Points:</b>	<b>Completion Date:</b>	<b>By:</b>
N/A		
<b>Decision:</b>	<i>Noted</i>	

<b>Item 10: Chester Youth Work Plan 2011</b>		
<b>Summary of discussion</b>		
<ul style="list-style-type: none"> <li>Deferred.</li> </ul>		
<b>Action Points:</b>	<b>Completion Date:</b>	<b>By:</b>
N/a		
<b>Decision:</b>	<i>Deferred to next agenda</i>	

<b>Item: 11 AOB</b>		
<b>Summary of discussion</b>		
<ul style="list-style-type: none"> <li>Need to ensure meeting timing and papers are more efficient /shorter</li> <li>Need for sub groups of APB to pick on detailed issues and to report back to main APB meetings</li> </ul>		

<b>Action Points:</b>  N/a	<b>Completion Date:</b>	<b>By:</b>
<b>Decision:</b>	<i>Agreed</i>	

**Please note change of date:**

**Date of Next Meeting:**

Wednesday 16<sup>th</sup> February 2011 @ 2pm at CDHT offices