

NORTHWICH & RURAL NORTH AREA PARTNERSHIP BOARD

MINUTES OF MEETING WEDNESDAY 2ND MARCH 2011, 2.00pm

**ACTON BRIDGE PARISH ROOMS, HILL TOP ROAD, ACTON BRIDGE,
NORTHWICH, CHESHIRE, CW8 3RA**

1. In Attendance

Chris Rowbottom	-	Weaver Vale Housing Trust (Chair)
Mark Simmons	-	Cheshire West & Chester Council
Steve Newson	-	Cheshire West & Chester Council
James Ollier	-	Cheshire West & Chester Council
Alison Armstrong	-	Cheshire West & Chester Council
Mark Palethorpe	-	Cheshire West & Chester Council
Terry O'Neill	-	Parish Council Representative
Insp. Paul Loughlin	-	Cheshire Police
Councillor George Miller	-	Cheshire West & Chester Council
Catherine Fox	-	Cheshire West & Chester Council
Jane Branson	-	Central & Eastern Cheshire PCT
Derek Bowden	-	Northwich Town Council
Rachel Raw	-	West Cheshire PCT

Apologies

Councillor Helen Weltmen	-	Cheshire West & Chester Council
Russell Austin	-	Cheshire Fire and Rescue Service
Fiona Dunning	-	Cheshire West and Chester

2. Welcomes and Introductions

Chris Rowbottom welcomed the attendees and proceeded through a recap of the role of the APB.

Refer to Supporting Document: APB RE-CAP 020311

Chris added that the APB should be focusing on bridging the gap in the standard between parishes.

3. Updates on the Sub-Groups

Jane Branson gave the board an update on the Health and Wellbeing Sub Group. Five priorities have been identified by the group that will be discussed in the upcoming meetings:

1. A&E Attendances
2. Teenage Pregnancy
3. Diabetes Admission
4. Lifestyles
5. Deaths from Heart Disease and Stroke

Mark Simmons gave an update from the first Economy and Education Sub Group. The main action decided at the sub group was to map provision projects already in place. An audit is also going to be completed on Gadbrook Park, to find out how many people are employed from the Rudheath area and what generic skill set may enable training to be provided for unemployment in Rudheath.

Mark also gave an update on the Community Engagement Sub Group. The initial meeting held, discussed the development of:

- a community engagement plan (CEP)
- a service improvement plan
- cost effective engagement approach
- participatory budgeting event

Catherine Fox mentioned Regeneration consultation and will link it to CEP.

George Miller questioned the value of Community Forums as an effective engagement strategy. Alison Armstrong stated Community Forums are being reviewed and could be done differently to reflect the diversity of the different areas. Paul Loughlin mentioned the police are holding drop in surgeries at supermarkets, this has proved very effective and could be considered during the review.

ACTION: Board members to email any further consultations, surgeries or public meetings to Fiona, to be included in the Community Engagement Calendar.

Steve Newson gave an update on progress on the Rudheath and Witton Neighbourhood.

ACTION: APB members to consider who from their organisation may attend training

ACTION: APB members to let Steve know if they want to have a stall at the neighbourhood fun day.

Refer to Supporting Document: Updates for APB

4. Presentation - Regeneration of Northwich

Catherine Fox, Weaver Valley Projects Manager, has been invited onto the board by Area Manager, Mark Simmons, to give updates on the developments within the town centre of Northwich.

A member of the CWAC Communications staff will be based in the Regeneration office on a weekly basis. Area Working Team shares an office with Regeneration which is a good way to get the visioning and priorities of the APB promoted.

ACTION: Regeneration to be standing item

5. Boundary review

Alison Armstrong gave an overview on the proposed changes and reshaping the partnership landscape.

Alison asked for the views of the Board on how the new geography should be structured.

6. Visioning proposal

Mark Simmons put forward to the board the possibility of engaging in a visioning day. The aim will be to help the board members to agree a vision and key objectives for the APB.

AGREED: Funding of £1500 will be allocated from the APB for the visioning day

ACTION: All board members to be able to commit a whole day to the visioning day once a date has been set

ACTION: Mark Palethorpe to pass details of CPD to Mark Simmons for consideration of delivering training.

Refer to Supporting Document: APB Visioning Day

7. Parish training programme

AGREED: The development of a parish plan training programme is the best way forward.

Refer to Supporting Document: Parish Planning Training

8. Funding

AGREED: It was agreed by the board that, along with the visioning day the final allocated of funding would be divided out to the following groups:

£1500	APB Visioning Day
£10000	The Christopher Winter Project
£2433	Community Engagement Sub Group

Refer to Supporting Document: APB Funding Report

9. Police Update

Paul Loughlin gave the APB an update of police.

- There is to be a reduction of inspectors from 16 – 10
- Paul will be staying at Northwich as inspector but with more responsibility
- Neighbourhood Policing Team are staying in Northwich
- No reductions in PCSO's
- Should see no reduction in the effectiveness of front line policing.

10. Next meeting date and agenda

The next meeting of Northwich & Rural North Area Partnership Board will be held on Wednesday 15th June 2011; venue to be decided.